

City of Tetonia  
Tetonia City Council  
Regular Meeting Minutes  
City Hall-3192 Perry Avenue  
October 8<sup>th</sup>, 2018



## **OPEN MEETING**

- Call to Order by Mayor Hoopes at 7:01p.m.
- Pledge of Allegiance led by Mayor

Roll Call by City Clerk- In attendance is Councilor Hansen, Councilor Matkin, Councilor Garling, Councilor Abbott and Mayor Hoopes. Also in attendance is Public Works Director Jay Beard and Attourney Bart Birch.

Public Present: Owner of Tetonia Club-Scott Kauf, Nathan Maravilla-Auditor

No Public Hearing.

Public Works Director and City Clerk reviewed staff reports. No comments from council.

Councilor Hansen moved to amend the regular agenda to have executive session following regular agenda for the purpose of personnel discussion per Idaho Code 74-206A. Matkin seconds, motion passed.

## **ACTION ITEMS**

### **Tree Inspection/ Hiring Out-Action**

Mayor Hoopes reminded everyone about the last wind storm we had in town and how because of it some of the trees blew and broke some branches into some houses. It was suggested that to not run in to that problem again that we hire it out and have them professionally trimmed. Mayor Hoopes will check in the process and see if we will need to gets bids the job. Public Works will start get price quotes and follow up. No motion made. Continuing next month.

### **Hay Lease Renewal--Action**

Clay Fullmer has asked about renewing the sewer land farming lease. Clerk Beard will be asking Clay Fullmer to bring in his copy of lease agreement. City needs to find and review copy before we can renew contract. Council would like to refresh knowledge on conditions of pump and power use with in agreement contract. No motion made. Continuing next month.

### **Set dates or snow plane rally and Dutch oven cook off for 2019-Action**

Dutch oven Date-This upcoming year will be on July 27<sup>th</sup> 2019. Council decided that it is last week in July.

Snow Plane Rally- Council decided that it is always the 3<sup>rd</sup> Saturday in January in 2019- This upcoming year will be on January 19<sup>th</sup> 2019

### **Auditor Presentation-Action**

Nathan presented the engagement letter for this year's audit. He reviewed prices and scheduled audit. He discussed having bank reconciled and that from there they can make the necessary adjustments needed. Nathan told us that this year should not take as long as last year's audit. City and Auditor agreed to sign agreement and get it mailed within the week. Council agreed that some numbers in accounts are definitely off. Need to put special attention to grant funding. No motion needed.

### **CONSENT AGENDA-Action**

- **September 10<sup>th</sup> 2018 Minutes - Action**

Hansen moves to approve 9/10/18 minutes Garling seconds motion passed.

- **Claims- September 2018 claims reviewed**

Garling moves to approve claims with the additional checking into Dig line Abbott seconding.

- **Past due Utility Accounts-**

Discussed past due accounts for past due notices

### **Blue s-10 pickup repairs-Action**

Jay has priced out different repair shops. Council agreed to get the S-10 pickup fixed. No motion needed as it is already in the budget for repairs/maintenance.

### **Check and upgrade signage-Action**

Check on stop signs needing repair on prices and break sign into 3 categories to find the worst. Need to get all sign quoted and see how much we can find in budget. Need to find how many post were needed. It was discussed to look into wood vs. metal sign post cost and see what regulations are. No motion needed.

### **Bulk water cost-Action**

\$1.50 per 1000 gallons. No motion needed. Cost stands as originally set.

### **Finishing exterior of well house-Action**

At the City construction meeting last month it was discussed that there is some extra money to finish the well house exterior. Options were discussed about siding, murals, concrete, hiring out locally. Contactor-3H can also sub out to have finished. Mayor Hoopes will follow up with Rick Miller about payment options. Council agrees about wanting it finished with some kind of texture. Council discussed options of funding and who would be able to finish the job.

Matkin moves to move forward with design process Abbott seconds

### **PRIMA Fall Session-**

Risk management session in Idaho Falls. Request was made for both Mayor Hoopes and Clerk Beard to attend.

Matkin moves for Mayor Hoopes and Clerk Beard to go to PRIMA conference in October 2018 Abbott second. Motion passed.

## DISCUSSION

Sandwich signs in town/Amending. Mayor Hoopes refreshed council about wanting to amend ordinance to say to allow 1 sandwich sign in front of business during business hours.

Ordinance T9C12A6 Section4 subpart 9 – A frame sidewalk board. This will need put on next months agenda for public hearing to amend T9C12A6SP9 to say 1 sign for each business.

We can also set next month's agenda to also amend to say allow bar business for usage in that zoning CD.

Mayor Hoopes Report on drainage on East side of town

City will need to write grant to be considered to be able to fix this issue. It's listed as a \$100,000 project. We will need to wait until next year to move forward but it was discussed about helping out with sand bag for resident would be able to fill. Council suggested talking to neighbor about using their land as a temporary fix for drainage.

2019 Goal Review and project review-

1-Water screen- Waiting on electrical to be finished. Project in almost complete.

2-Investigate pay and benefit systems for employees. Pay and benefit systems have had nothing discussed yet. Other option discussed briefly were paid time off, bonuses, and insurance.

3-Waste water screen- Dave Ross was cheapest and has ordered material. Can pay for with 2018 budget. Need to be paid by end of October. Jay agreed to check in again on materials.

4-Street Improvement plan- It was discussed how many complaints from dust and material used making pot holes. It was brought to attention about having an extra pile of ¾ crush for the cities use that we might could use. Council suggested sitting down and figure out what kind of budget we can use to price out material and engineering costs. Making a LTHAC meeting to discuss the grant details was suggested. Mayor Hoopes will follow up with LTHAC. The city needs to look back from previous years budgets to see if there is any unused funds that we can use towards this project next summer. Options of how to fix roads were examples like: lifts, materials, mag.

5-Park Improvement- Not started, council decided they can plan more this winter. Mayor Hoopes will look for smaller grants to get for use on park. Discussed wanting to fix up the monument.

6-Nuisance Enforcement- Need to go through options of enforcement and what is needing enforced to that the city can stay consistent.

Discussion followed mention of a property with squatters living in a mobile home on the property. Options of filing a new title on a home to be able to move squatters and get property cleaned up were mentioned. Child Protective Services and law enforcement were also considered.

Resident comments and questions-

Scott Kauf asked for some lenience on fines on his silos on the property of Tetonia Club. He said he's continually trying to move them and his deals fall through. He also mentioned that in 15 years of owning that property that he's done

nothing but improve his property and building. He said he has sold one silo to be moved on Thursday, October 12<sup>th</sup> 2018. He asked for time until the end of the month to be able to move the other silo. Scott told the council he was unable to contact the clerk because he didn't know the office hours. Mayor Hoopes reminded him that the hours are set and posted on the door and that he can always leave a phone message. He denied being asked to make agreement in writing when he came into the office on 10-8/18. Scott was then asked to come in the next morning of 10-9-18 to sign an agreement of 10-31-18 being the last day the City will have leniency for silo ordinance violation. Scott agree and said he would put in writing that they would be gone October 30. The new agreement can be changed for the last time to give Scott Kauf until the end of the month 10-30-18. Council agreed. Kauf told council he felt picked on for being fined and brought up other businesses not being fined as well.

Council talked about finding other properties with nuisances. Some were suggested and will be followed up on.

Entered executive session by roll call vote per code 74-206. Begins at 8:49 p.m. to discuss personnel.

**ADJOURN MEETING**

Councilor Hansen moves to adjourn meeting at 9:30p.m. Abbot seconds. Motions carries.

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Gloria J Hoopes/ Mayor      Date

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Jacquelyn M Beard/ Clerk      Date